

**Purpose:**

<b>Subject</b>	Online Properties Privacy Policy	<b>Policy Number</b>	1.22
<b>Developed:</b>	November 2023		
<b>Revised:</b>			
<b>Approved:</b>	November 2023		
<b>References:</b>	CCA Standard ORG-SYS-3.2		
<b>Policy References:</b>			
<b>Approved by:</b>	CHIEF EXECUTIVE OFFICER		

**Purpose:**

Langs is committed to respecting the privacy of users accessing its website and social media platforms and has prepared this Policy Statement to inform clients and staff of our policy and practices concerning the collection, use, and disclosure of Personal Information.

This policy is intended to describe users of our online platforms the following:

- The types of anonymous and identifying information collected from casual visitors and general users of the Langs website <https://www.langs.org/>.
- Cookies, log files, and use of other mechanisms to automatically collect user device information.
- Purposes for which user information is collected and how it will be used.
- Sharing of user data with any third parties.

**Consent**

By using our Site, users agree that they consent to the conditions set out in this Policy.

**Cookies, Log Files, Other Mechanisms to Collect Information**

The Langs website is encrypted with secure certification, so any information sent to or received from the site is encrypted.

Users have control over the cookies settings on the device being used to access our Site. Cookies are intended to make it easier for users to access Sites repeatedly, and users can adjust their settings to avoid cookies, or can erase cookies history when they are done.

To evaluate the website, and for site security and law enforcement purposes, Langs may gather certain information about use of the website, such as what areas are visited and what resources are viewed or downloaded, and collect certain anonymous, non-personal information from users' computer, including, without limitation, IP addresses, browser types, domain names, access times and referring web site addresses. Langs uses Google Analytics to track basic pageviews and visit data.

#### **Other Disclosures**

We will not share user information with other third parties, except in the following cases:

- If the law requires it.
- If it is required for any legal proceeding in which we are required to submit evidence.
- To prove or protect our legal rights.

If users follow hyperlinks from our Site to another Site, from our Quick Links and Client Resources for example, we are not responsible for and have no control over privacy policies and practices of these external sites.

Our Social media platforms include Facebook, Instagram, Twitter, YouTube and LinkedIn. These providers may collect user IP address, which page a user is visiting on our Platform, and may set a cookie to enable the feature to function properly. User interactions with these providers are governed by the Policy of the company providing it.

If users have any questions or concerns about Langs' Online Properties Privacy Policy, they may contact Langs Chief Privacy Officer.